

Announcement of Request for Quotations(RFQ's)

For

One Stop Operator

American Job Centers

South Central Connecticut

Workforce Investment Area

Workforce Alliance is one of Connecticut's five Local Workforce Development Boards established to provide direction and oversight of Workforce Innovation Opportunity Act (WIOA) and Jobs First Employment Service (JFES) service delivery throughout the state.

Workforce Alliance, Inc. (WA) is the regional workforce development board for the South Central Connecticut Workforce Development Area, consisting of the towns of: Bethany, Branford, Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, East Haven, Essex, Guilford, Haddam, Hamden, Killingworth, Madison, Meriden, Middlefield, Middletown, Milford, New Haven, North Branford, North Haven, Old Saybrook, Orange, Portland, Wallingford, Westbrook, West Haven, and Woodbridge.

Workforce Alliance is looking for an independent external consultant or entity to serve as the One-stop operator for the American Job Centers in the South-Central CT region. The selected operator will be responsible for coordinating the one-stop partner initiatives in accordance with Workforce Alliance goals and standards.

RFQ Activity Timeframe

May 25, 2022	RFP issued
June 6-10, 2022	Q&A for Respective Bidders
June 29 , 2022	Proposals/Quotations Due by 4:00pm
July 25, 2022	Interview top two Finalists zoom (if warranted)
August 22, 2022	Announcement of Award
October 1, 2022	Contract start date

Interested parties should check the Workforce Alliance website at <https://www.workforcealliance.biz/south-central-region/rfq/> to access the RFQs and revisit regularly for updates. Please note that the above dates are subject to change.

All questions about the RFQ or review process must be submitted in writing. All questions will be responded to in writing and published on <https://www.workforcealliance.biz/south-central-region/rfq/>. Bidders may submit their questions between the dates of June 6-10, 2022 by 4:00pm EDT to Evelyn Brooks, Contract Management Coordinator, (ebrooks@workforcealliance.biz). No questions will be accepted after the time designated above.

Throughout the entire RFQ schedule, no Workforce Alliance Board members, WA staff, or Chief Elected Official for the region may be sought out for advice or assistance. Such communication will constitute

grounds for eliminating a proposal/quote submission from consideration. Workforce Alliance, Board members and/or Chief Elected Officials for the region reserve the right to amend the RFQ process and/or the RFQ schedule without advance notification.

### **SUGGESTED READING BEFORE RESPONDING TO THE RFQ**

[https://www.workforcealliance.biz/wp-content/uploads/2020/08/South-Central-CT-Local-Plan-Ex.Summary\\_Aug27\\_2020.pdf](https://www.workforcealliance.biz/wp-content/uploads/2020/08/South-Central-CT-Local-Plan-Ex.Summary_Aug27_2020.pdf)

- Executive Summary Local Plan

[https://www.workforcealliance.biz/wp-content/uploads/2020/06/WA-Statement\\_June-19-2020.pdf](https://www.workforcealliance.biz/wp-content/uploads/2020/06/WA-Statement_June-19-2020.pdf)

- Putting Our Beliefs into Actions

<https://www.workforcealliance.biz/wp-content/uploads/2021/11/Integ-REAI-plan-Exec-Summary-Bd-Mtg-update-1-28-21.pdf>

- WA Racial and Accountability Integrated Plan Summary

### **U.S. Department of Labor “Training and Employment Guidance Letter (TEGL)”**

[https://wdr.doleta.gov/directives/attach/TEGL/TEGL\\_04-15.pdf](https://wdr.doleta.gov/directives/attach/TEGL/TEGL_04-15.pdf)

- Vision for the One Stop Delivery System

[https://wdr.doleta.gov/directives/attach/TEGL/TEGL\\_16-16.pdf](https://wdr.doleta.gov/directives/attach/TEGL/TEGL_16-16.pdf)

- One Stop Operations Guidance for the American Job Center Network

[https://wdr.doleta.gov/directives/attach/TEGL/TEGL\\_19-16.pdf](https://wdr.doleta.gov/directives/attach/TEGL/TEGL_19-16.pdf)

- Operating Guidance for WIOA